

Date:

Bank Name:

Re: Client Name:

Loan#

To Whom It May Concern:

Enclosed please find a check in the amount of \$_____ representing payment in full for the above-captioned mortgage. Per Connecticut General Statute 49-8(c), you have sixty (60) days from the date payment is received to generate and record a proper release of mortgage, or face damages in the amount of \$200.00 per week after said sixty days.

PLEASE CLOSE THIS ACCOUNT AND FORWARD THE ORIGINAL RELEASE OF MORTGAGE TO:

**COMMONWEALTH LAND TITLE INSURANCE TITLE INSURANCE COMPANY
10 COLUMBUS BOULEVARD
HARTFORD, CT 06106**

Our search indicates the recording information for the mortgage being paid off is:

Mortgage from the above borrowers to (bank name) in the amount of \$_____ Dated _____ and Recorded _____ In volume _____ at page _____ of the _____ land records.

PLEASE NOTE: Connecticut does not record by county. The release must be filed in the individual town where the property is located. The cost to record a one page document is now \$53.00 with \$5.00 for each additional page. Please keep this in mind when preparing and mailing the releases.

If it is your practice to record the release directly on the land records, we ask that you forward a copy to COMMONWEALTH LAND TITLE INSURANCE COMPANY via facsimile at 860-658-0864 or at the COMMONWEALTH LAND TITLE INSURANCE COMPANY address noted above.

Thank you for your cooperation.

Sincerely,

Attorney

The undersigned borrower(s) hereby authorize said lender and/or servicer to provide information and mortgage release documentation concerning my/our above loan to COMMONWEALTH LAND TITLE INSURANCE COMPANY, a mortgage release tracking service. We also authorize COMMONWEALTH LAND TITLE INSURANCE COMPANY, to obtain our release of mortgage and have it recorded in the land records and to deal with our lender and/or servicer on my/our behalf. This includes bringing action pursuant to Sec. 49-8(c) of Connecticut General Statutes. A copy of the Connecticut Statute is enclosed for your reference.

Client

Client